



RAVACH CONSULTING
ABSOLUTE TAX CLARITY

GENERAL GUIDE

Kenya tax compliance calendar

The key recurring deadlines at a glance — so filings and payments never slip.

KEY DEADLINES

The compliance calendar at a glance

Meeting tax obligations requires accurate information, appropriate documentation and a clear understanding of filing and payment requirements. These are the recurring dates most businesses plan around.

9th

MONTHLY

PAYE

Pay As You Earn deductions are due by the 9th of the following month.

20th

MONTHLY

VAT returns

VAT returns and payment are due by the 20th of the following month.

5

WORK DAYS

Withholding tax

Withholding tax is remitted within five working days of deduction.

20th

QUARTERLY

Instalment tax

Due on the 20th day of the 4th, 6th, 9th and 12th months of the year of income.

6

MONTHS

Corporate returns

Company income tax returns are due by the end of the 6th month after year-end.

30

APRIL

Individual returns

Individual income tax returns for the prior year are due by 30 June.

This publication is general information only and is not tax, legal or financial advice. Requirements change and depend on your circumstances — speak to an advisor before acting.

— STAYING AHEAD

Confidence through effective compliance

Good habits that prevent penalties

- ✓ Keep one shared compliance calendar with owners for every filing.
- ✓ Reconcile returns to your books monthly — VAT to revenue, PAYE to payroll, withholding tax to supplier payments.
- ✓ Estimate instalment tax early in the year and revisit it each quarter.
- ✓ Keep invoices, contracts and payment confirmations easy to retrieve.
- ✓ Review compliance periodically to identify gaps before the revenue authority does.

How we support you



Tax computations

Prepared and reviewed based on the applicable rules and your financial information.



Instalment tax advisory

Understand obligations and assess estimated liabilities.



Returns prepared and filed

Using the information and supporting documentation provided.



Compliance reviews

Gaps and areas requiring attention identified early.

Let's navigate complexity together

Whether you need assistance with company incorporation, tax compliance, international tax planning or a complex tax matter, Ravach Consulting is ready to support you.

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